

**SGVU/CE/EXAM/2014-15/ 4189**

**Date: 11.10.2014**

**IMPORTANT NOTICE**

**MAIN/BACK EXAMINATION NOVEMBER/DECEMBER 2014**

All the students of Odd Semester (I, III, V, VII & IX) are informed that, Semester Examinations of theory shall commence with effect from 26<sup>th</sup> November, 2014. The student who are eligible to appear in these Examinations (Main as well as Back) as per University norms can apply to appear. They should follow the under mentioned steps:

1. Visit [www.gyanvihar.org](http://www.gyanvihar.org)
2. Login to student portal.
3. Follow the link Examination form.
4. Check their details in the Examination form.
5. They should attach their passport size colored photograph, in case it is not available in their Examination form.
6. They may apply to re-appear in any of their Back Papers either to clear them or to improve their results by selecting the relevant Semester (Odd Sem. Only) and Paper.
7. After filling all entries the student should click to submit, download and print the Examination form and Print the Bank Challan of AXIS Bank for Main & Back Papers if any.
8. Submit the back Paper fee by Challan to AXIS Bank.
9. They should sign at two places (below their photograph & in the undertaking).
10. Deposit the Examination form to Finance Department together with copy of the Fee Challan deposited in AXIS Bank.
11. Single Forms will be deposited for appearing at Main Exam and Back Exam Nov/Dec. 2014.
12. The details of Examination Fee are as below:-

- |  |   |
|--|---|
| (A). Main Exam Fee   | : UG Programs Rs. 2000/-<br>PG Programs Rs. 2500/-  |
| (B). B. Ed.  | : Rs. 2000/-  |
| (C). M. Ed.  | : Rs. 2500/-  |
| (D). Back Exam Fee   | : Rs. 400/- per paper, subject to maximum equal to main<br>Exam fee for Back of each Semester |
| (E). Last Date for Depositing<br>Filled Examination form<br>without late Fee | : 29 Oct.2014   |
| (F). Last Date for Depositing<br>Filled Examination form<br>With late Fee    | : Rs. 100/- per day from 30 <sup>th</sup> Oct.2014 to 05 Nov.2014                             |

**Controller of Examinations**