

**Minutes of 3<sup>rd</sup> General meeting of IQAC**

**SGUV/ IQAC/2022-23/26**

**Date: - 2<sup>nd</sup> September 2022**

**Subject: - Minutes of 3<sup>rd</sup> General Meeting for Session 2022-23.**

**3<sup>rd</sup> General Meeting of IQAC for session 2022-23 held on 2<sup>nd</sup> September 2022 at Conference Hall, First floor, Main Building from 03.00 pm to 04.30pm**

President, all Deans / Principals / Coordinating heads, & Director, IQAC were present.

At the outset Dr. Ritu Gilhotra, Hon'ble President (officiating) welcomed and greeted everyone for their presence and valuable suggestions and support in the previous meetings of IQAC.

In the meeting the followings issues were discussed and resolved.

**Agenda 1. Review of Last month (August 2022) tasks**

- The status report in the prescribed format is submitted by all the deans/principals/heads. Some of the schools/centres/departments didn't submit the report, they were instructed to submit the same within time limit now onwards.
- The deficiencies in the reports were analyzed, summarized and presented by Director – IQAC.
- Hon'ble President (Officiating) instructed Director – IQAC to prepare the analysis report 2 days in advance and share it with all the Deans/Principals/Heads before the general meeting. In case of no response against any issue / query in the status report from IQAC office, the responsible authorities will be issued with a non-compliance notice and appropriate action will be taken.

**Agenda 2. Plan for the month of September 2022**

- The academic calendar for the month of September 2022 was discussed in the meeting and all the deans/principals/heads were requested to comply with the timely implementation of mentioned activities according to the calendar.
- IQAC director pointed all the major tasks to be completed in the month of September 2022 through power point presentation and requested all the respective authorities to submit a detailed report by the end of month of September, which will be discussed in the next general meeting of IQAC.
- The PT system need to be activated and accelerated as per the discussion. The random audit will be conducted in this month.

**Agenda 3. CBCS related Matters**

- The proposal for the updation of CBCS scheme was presented by the committee convener Dr. Shruti Tiwari. The components of CBCS scheme were detailed. The policy was shared with all the members.
- Hon'ble President instructed all the Deans/Principals/Heads to go through the proposal and suggest their inputs in near future. The inputs will be provided in the form of a presentation to be held on 24 September 2022.



#### **Agenda 4. Evaluative report from Departments**

- All the deans/principals/heads were requested to submit the evaluative report of their respective schools/departments/centre by the due deadline.

#### **Agenda 5. Virtual Lab Utilization**

- Director IQAC introduced the MHRD supported virtual labs and requested all the deans/principals/heads to utilize this digital platform for the better understanding of different laboratory experiments to the students using ICT tools.
- It was proposed to put efforts on the inclusion of SGVU as one of the nodal centre of virtual lab.

#### **Agenda 6. Implementation of NPTEL courses**

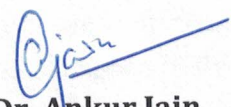
- Director IQAC recited the recently notified reimbursement policy of NPTEL courses and requested all the deans/principals/heads for the better implementation of NPTEL/Swayam courses and making it a part of curriculum.

#### **Agenda 7. Any Other Matter**

Dean (Academics) discussed several points as follows:

- It was urged that LMS related work should be completed by all the faculties timely. He recited that the incompletion of LMS work may cause the salary to keep on hold until the completion of work. All the deans/principals/heads were instructed to ensure the completion of work before the salary preparation.
- The result declaration within prescribed time limit was suggested to take on top priority and the necessary remedial measures were suggested by Dean (Academics).
- It is requested to all the Deans/Principals/Heads to ensure the completion of faculty requirement according to the workload for the smooth conduction of Academic session.

**The meeting was ended with thanks to all the attendees.**

  
**Dr. Ankur Jain**  
**Director IQAC**  
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