

**Minutes of 2<sup>nd</sup> General Meeting of IQAC**

**SGUV/ IQAC/2023-24/**

**Date:- 12<sup>th</sup> Aug 2023**

**Subject: - Minutes of 2<sup>nd</sup> General meeting of IQAC**

2<sup>nd</sup> General Meeting of IQAC of session 2023-24 held on **12<sup>th</sup> August, 2023 at Conference Hall of Main Building from 1.30pm to 3.30pm.**

Hon'ble President and Chairperson (IQAC), Hon'ble Pro-President, Registrar, Principals, Deans and Directors of all the Schools/ Department/ Centre, all committee heads and IQAC working committee members were present. In the meeting the followings issues were discussed and resolved:

**Agenda 1. Review of last month tasks (July, 2023)**

Director IQAC briefed about the tasks planned for the month of July, 2023 and updated the implementation status at different schools/ departments/ research centers. He instructed that all activity reports should be sent to the IQAC including geotagged photographs. Cancellation and rescheduling of planned activities as well as scheduling new activities should be informed to IQAC, President Office and Pro-President Office well in advance.

**Agenda 2,3,5. Plan for the month of August, 2023**

Director IQAC discussed complete plan for the month of August which includes activities planned as per the academic calendar, report submission on student internship and projects completed in previous semester, invitation of seed money project applications, identifying new possibilities of MoUs and collaborations, upcoming orientation program for first year students, Induction program for newly joined faculty members, identification of slow and advanced learners and time table of remedial classes for senior semesters, academic and administrative audits by IQAC and generation of monthly LMS report. IQAC team under the chairmanship of Prof. (Dr.) Yogesh Sharma (Advisor, IQAC), will review the IQAC preparations for the upcoming NAAC Peer Team Visit.

**Agenda 4. IQAC Initiatives**

New amendments related to the institutional benefits provided to CSIR/NET JRFs and Research Assistants, financial support for faculty members attending international conferences and joint seed money projects to develop the research facility in research thrust areas were proposed in the research policy.

**Agenda 5: Any other matter**

No other matter was put.

**The meeting was ended with thanks to the chair.**

  
**Dr. Ankur Jain**  
Director IQAC  
Suresh Gyan Vihar University  
Director IQAC 017